

# ARKANSAS CORRECTIONAL INDUSTRIES

## STATE EMPLOYEES SALES ORDER FORM

ACI Program \_\_\_\_\_ Work Phone # \_\_\_\_\_  
(DO NOT USE HOME PHONE NUMBER)

Employee Name \_\_\_\_\_ AASIS ID # \_\_\_\_\_

Unit/Agency of Employment \_\_\_\_\_

Unit/Agency Address: \_\_\_\_\_  
(DO NOT USE HOME ADDRESS)

City/State/Zip: \_\_\_\_\_

\_\_\_\_\_ Deliver to my agency address above. My agency has approved this delivery.

\_\_\_\_\_ I will pick up at ACI Warehouse, 2600 East 145<sup>th</sup> St, Little Rock, AR. Call Charlie Johnson at 501-897-5122 to arrange pickup.

\_\_\_\_\_ I will pick up at ACI Customer Service, 2403 East Harding, Pine Bluff, AR. Call 877-635-7213 to arrange pickup.

\_\_\_\_\_ I will drop off and pickup at the ACI Bus Barn, Barn, Tucker Unit. (Applies to Furniture Refinishing, Upholstery, Metal Fabrication, and Vehicle Repairs only.) Call Gary Collins at 501-842-2519 to set up set up an appointment.

### Product Ordered:

Quantity	Item Number	Color/Stain/Fabric Color	Price
			Net Price
			Tax
			Total Price

By my signature I agree to the price indicated, agree to abide by all statutory requirements, and to abide by all ADC and ACI policies and procedures pertaining to the sale of ACI goods and services.

\_\_\_\_\_  
Employee Signature/Date

\_\_\_\_\_  
Factory Manager/Date

### Return Order Form and Payment To:

ACI Customer Service • 2403 East Harding • Pine Bluff, AR 71601  
Phone: 870-850-8434 • Fax: 870-850-8440  
Toll Free: 877-635-7213

### Method of Payment (Payment Must Accompany Order)

**CASH WILL NOT BE ACCEPTED**

Check # \_\_\_\_\_

MO # \_\_\_\_\_

Cashier's Check # \_\_\_\_\_

Call ACI Customer Service @ 877-635-7213 for additional information